

Juvenile Justice Improvement Committee  
Judicial Conference of Indiana

**Minutes**  
October 3, 2008

The Juvenile Justice Improvement Committee of the Judicial Conference of Indiana met at the Indiana Judicial Center on Friday, October 3, 2008 from 12:00 noon until 3:00 p.m.

1. Members present. Vicki L. Carmichael, Glenn D. Commons, Richard A. Dailey, Roger L. Duvall, James D. Humphrey, Marilyn A. Moores, Peter J. Nemeth, Brett J. Niemeier, Loretta H. Rush, Stephen M. Sims, and Charles F. Pratt, Chair.
2. Staff present. Jane Seigel, Jeffrey Bercovitz, and Anne Jordan provided the committee with staff assistance.
3. Minutes approved. The minutes for the meeting on August 29, 2008 were approved.
4. Guests present. Leslie Dunn, Loretta Oleksy, Mike Murphy, Division of State Court Administration were also present.
5. HEA 1001.
  - a. Judge Carmichael thanked the judicial officers who volunteered to speak at the HEA 1001 training for probation officers and judicial officers. Training sessions will be held on November 13, 17, 18, 20 and 21 across Indiana.
  - b. Jane Seigel gave a presentation on HEA 1001 implementation efforts.
    - (1) Jane agreed to have the "Train the Trainers" session in person and on Friday, November 7 from 9:30 a.m. – 11:30 a.m. at the Indiana Judicial Center before the Juvenile Justice Improvement Committee meeting that day. She reported probation officers would be asked to list questions in advance of the training. She noted the detailed probation training would be held during each training session. She also agreed committee members could attend the "Train the Trainers" session on November 7.
    - (2) Jane discussed development of a modification process in delinquency cases to permit Department of Child Services (DCS), before an appeal is perfected, to give the consultant time to agree with the dispositional order.
    - (3) Wave 4 service standards were reviewed, which include a provision for quality assurance for children in residential placement. Other provisions of Wave 4 include day treatment, residential detoxification, and transition from restrictive placement. Sign up for this wave ends on October 15, 2008.
    - (4) Committee members discussed credit for Title IV-E reimbursements, which would go to the regional service councils, although the monies would go to the state.
  - c. Jeffrey Bercovitz discussed posting of Juvenile Benchbook materials on the Internet. He reported the present policy of the Board of Directors of the Judicial Conference of Indiana does not permit benchbooks on the Internet except for the Protection Order Deskbook. Placement of the Juvenile Benchbooks on the Internet would permit revisions to be posted as quickly as possible, which is important with the implementation of HEA 1001 and the new procedures and orders needed. More uniformity may occur in the use of benchbook materials by courts, probation departments and others. Senior judges and judge pro tems could more easily use the Benchbook forms. Judge Duvall moved to place the

- Delinquency, CHINS, Termination and Paternity Benchbooks on the Internet. Judge Moores seconded the motion. The motion was passed unanimously.
- d. Jeffrey Bercovitz distributed revised DCS reports for use in CHINS cases including: (a) Intake Report and Preliminary Inquiry and Investigation; (b) Predispositional Report; (c) CHINS Progress Report; (d) CHINS Progress Report - Permanency; and (e) Modification Report. Judge Pratt indicated some format changes were made since the last meeting, but certain substantive changes have not occurred. Judge Moores agreed to revise these forms along the lines Judge Pratt suggested, and Judge Pratt agreed to review the revisions and forward them to James Payne, Director, DCS.
6. Review of federal legislation. Jeffrey Bercovitz distributed a summary of the Fostering Connection to Success and Increasing Adoptions Act. Ms. Kay Farley, National Center for State Courts, spoke via speakerphone and answered questions about this new legislation.
7. Next meeting dates. Committee members agreed to meet again on the following dates: November 7, 2008, January 9, 2009, February 6, 2009, March 6, 2009, May 1, 2009, and June 5, 2009, all from 12:00 noon – 3:00 p.m. at the offices of the Indiana Judicial Center at 30 South Meridian Street in Indianapolis.

Respectfully submitted,

Jeffrey Bercovitz, Director  
Juvenile and Family Services